

Perry Systems was established in 1990 and has been growing consistently and steadily ever since. Our primary business is software development with a significant niche over the last 10 years in online marketing. We have developed a reputation as the go-to-source for very high profile online marketing projects, many of which relate to the social networking sphere. Headquartered in Englewood Cliffs, New Jersey, we have development centers in three international locations, Canada, Romania and Israel.

Be involved in the cutting edge of the online marketing industry with a firm that is an established go-to source in the field. Perry developers create GLOBAL applications, instantly viewed and used by millions!

LONG TERM positions offer stability and tremendous growth opportunity. Gain exposure to varied technologies. Work in a dynamic, exciting, fast-paced setting with the very brightest in the on-line marketing industry.

Perry Systems has the following opportunity available.

Junior position - willing to train unique individual that is hardworking and organized; training entails learning the art and science of Project Management /Business Analysts.

Future growth: Tremendous opportunity to possibly grow into a fulltime Project Manager/BA position.

Description:

- Assist project managers on granular level doing a multitude of tasks:
  - o Assist PMs and Developers in problem solving and getting information and web designs for which the developers need to work.
  - o Assist Developers in understanding requirements.
  - o Assist PMs in creating and/or updating documents
- Attends project meetings, recording meeting minutes and action items.

Qualifications:

- Display enthusiasm, energy and flexibility.
- Enjoys working in fast paced, ever changing environment
- Ability to conform to shifting priorities, demands and timelines
- Able to work successfully with others to achieve common goals. Maintain effectiveness in different surroundings and with different tasks, responsibilities and people.
- Enjoys learning new things and being kept very busy
- Hungry to learn
- Team player and Adaptable
- Local to Englewood Cliffs area

Skill set:

Required skills:

- Computer skills: Microsoft Word, Excel. Ability to learn Quickbase and other software.
- Very organized and enjoys working.
- Ability to manage multiple tasks concurrently
- Solid verbal and written skills, including documentation.
- Passion and drive to succeed
- Demonstrated experience and flexibility accepting and taking on new assignments and special projects
- Detail oriented to independently prioritize independent - team workload
- Demonstrated ability to respond effectively to meet established deadlines and fulfill responsibilities under pressure
- Ability to work independently and as a team member
- with minimal task definition
- Exhibited professionalism, diplomacy and tact

Pluses: (will train the right individual):

- Familiar with project plans and timelines
- Technical documentation exp.
- Digital Media experience (FaceBook, MySpace, etc.)
- Some college or college graduate

No travel required but occasional overtime is.

We offer excellent compensation and benefits which include:

- Company paid vacation / sick time and holidays
- Group medical and dental
- Fidelity IRA Savings Account
- NJM membership advantages

Qualified candidates, with the above required skillsets are encouraged to apply via DICE or [ginny@weaveon.com](mailto:ginny@weaveon.com).

Please submit "T" qualification cover letter along with resume and salary history.

EEO/M/F/D/V

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